

Private organization affiliated to the InteRDom program seeks student of business, human resources, technology, or related fields to perform an internship in the implementation of training software for its employees.

The intern will have the opportunity to apply his / her knowledge and to integrate into the work culture of a prestigious organization dedicated to the insurance industry in a very competitive environment. The intern will become familiar with the operations of the organization through an orientation program.

Under the supervision and guidance of management, the intern is expected to support the implementation process of the Department of Human Resources' training system, and to contribute resolve situations that may arise during the process. The ideal candidate should show interest in becoming involved in technology-related training projects. The internship offers the opportunity to work between 22 to 25 hours per week.

All applicants are required to have completed at least 4 college-level Spanish courses or to demonstrate equivalent skills, have basic computer skills and knowledge of the Microsoft Office package.

The internship offers the intern the opportunity to test his / her leadership skills, and develop professional capacities in discernment and implementation. By the end of the internship, the intern will have acquired experience in project implementation and have learned valuable lessons about the work culture, which will add value to his / her resume.

Code:	INTERN – SOFT.CAP
Related areas:	Business Human Resources Technology
Type of organization:	Private, services
Topic of concentration:	Implementation of the training tool Learning Platform – LMS with CornerStone OnDemand for employees.
Project profile:	Work with the human resource and technology teams on the implementation of the training software.
Available places:	1
Location:	Santo Domingo, Dominican Republic
Position:	Project Assistant
General information on the position:	The intern will perform his / her work with a goal of fulfilling the timetable of the project for the implementation of the training software, over a period of 5 months.

Objectives of the Internship:

Develop the work schedule in conjunction with the Project Manager.

Structure the required documentation for the customization of the tool, in conjunction with the Project Manager.

Record the required information and test the tool jointly with the project team to ensure its correct functionality, prior to its implementation.

About the software: It is a technological tool that provides training to employees through courses developed internally by the company. The company's goal is to ensure the permanence of knowledge among the longest serving company employees, which is the reason why technical courses are developed on issues specific to the insurance business; likewise, there will be training for management and leadership, as well as courses on specialization and technology certifications.

Estimated start date:

February, 2012

Estimated completion date:

July, 2012

Travel:

This internship does not require travel.

Apply now:

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