

Elementary School Teacher

Related Areas: **Education**

Location: **San Francisco de Macorís, Dominican Republic**

Duration: **48 weeks**

Hours per week: **32.5**

Type of Organization:

Private bilingual school that fosters academic excellence and strong character development with an emphasis on human relations. It is based on the pursuit of academic excellence and on the balance of global education, flexibility, competition and using modern educational technology.

The mission of the school is to develop knowledgeable and trustworthy students in a setting that respects intellectual accomplishments, positive social, emotional and physical growth, effective communication skills in English and Spanish, supportive and contemporary instructional resources and techniques, and the possibilities for students to become lifelong learners and productive citizens in a global society through a program of educational excellence.

Project Profile:

The objective of the internship is to serve as an elementary teaching assistant for the academic year.

The internship profile is as follows:

First week:

The Intern will go through an induction process within the organization. The agenda, priorities and lines of communication will be discussed with the Internship supervisor during that period. The schedule of meetings, interviews and events outside the organization will also be planned then.

Beginning the second week:

SCHOOL WORKING CALENDAR

The School Year consists of 182 teaching days, beginning in August and finishing in June. Teachers will focus on professional training and yearly planning early August. Attendance to these in-training services is mandatory.

The year is divided in two semesters and each has two quarters. Major Holidays include: two days at the American Thanksgiving, three weeks winter break from mid-December through the first week of January, one week in spring to coincide with “Semana Santa” (Easter Week). Each Calendar Year includes some additional Dominican Holidays.

Responsibilities:

- Teachers and aides are expected to be at school from 7:20 a.m. - 2:45 p.m. except one day that is until 4:00 p.m. unless otherwise advised; teachers may leave when students are dismissed on Fridays and the day before a holiday.
- At the elementary school level, student contact time will be between 1125 and 1350 minutes per week – with an average contact time of approximately 1260 minutes per week.
- Teachers are expected to be in their instructional area or at their assigned location at 7:30 am. Before classes start. Teachers are responsible for monitoring student activities in areas to which they have been assigned.
- It is the responsibility of each teacher and aide to read daily announcements, memos placed in his/her mailbox, weekly Staff Bulletin, the Newsflash and other written communication to keep informed of current school activities and issues.
- Teachers must make time available after school until 2:45 p.m. for students who need individual help, for parent or student conferences, or to attend meetings.
- Staff and Curriculum meetings occur with regularity one pre-assigned day after school. All teachers are expected to participate as needed through to conclusion whenever possible.
- Teachers are expected to attend at least two evening activities per semester and occasional meetings that will exceed the 30-minute post-instructional time periods listed above (#4).
- The teacher may perform other related tasks.

Requirements:

- Undergraduate, graduate or gap-year student.
- Ability to work with children.
- Basic to Intermediate level Spanish speaker.
- Ability to use standard MS Office applications: Word, PowerPoint and Excel.

- Ability to adapt to a multicultural environment.
- Good communication skills, both oral and written.
- Ability to work in a team.

Opportunities:

- Gain professional experience in childhood education.
- Develop leadership, creativity and innovation skills.

APPLY NOW:

Register through:

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