



Community Development Projects Coordinator

Related areas: **Community Development**

Location: **Santo Domingo, Dominican Republic**

Length of assignment: **12 to 15 weeks**

Hours per week: **40**

Type of Organization:

International, non-profit organization that seeks to improve conditions of people in precarious living situations while seeking to help them overcome poverty by integrating the community and young volunteers.

Project Profile:

To create a work plan for the implementation of community projects and initiatives.

Objectives of the Internship:

- Plan the development of community projects jointly with communities and their coordinators.
- Support the implementation and evaluation of community projects that come from the community coordinator.
- Conduct a survey of government institutions and NGOs that impact the development of communities and promote their connection and networking in the development of community projects.
- Encourage participation of volunteers in the activities and inform them of the community's problems and possible solutions.
- Generate community strengthening dynamics to create true leaders who will be accepted by their communities.
- Perform other associated and complimentary tasks related to the position that may be assigned by the immediate supervisor.

Requirements:

- Be a student in community development or other related areas
- Bilingual (English and Spanish)
- Possess knowledge of standard applications of MS Office: Word, PowerPoint and Excel
- Ability to adapt in a multi-cultural atmosphere
- Good communication skills, both oral and written
- Able to work in a team

Opportunities:

- Develop multicultural awareness
- Gain professional experience in your field of studies
- Develop skills in leadership, creativity and innovation.